



Grading Permit Submittal Requirements

SUBMITTAL REQUIREMENTS:

1. A legal survey of the existing site conditions signed by an Arizona Registered Civil Engineer.
2. A Grading and Drainage (G&D) Plan signed by an Arizona Registered Civil Engineer.
3. Storm Water Pollution Prevention Plan (SWPPP) signed by an Arizona Registered Civil Engineer.
4. Arizona Department of Environmental Quality (ADEQ) Notice of Intent (NOI) if the proposed gross disturbance is one acre or greater and/or if required by ADEQ.
5. Dust Control Plan or Maricopa County Health Department Dust Control Permit if the area disturbed has an area of 1/10 acre (4,356 sf) or more.

Hillside lots require the proposed disturbed area to be marked and all activity (demolition, grading, construction, etc.) contained within the marked-off area. The area shall be clearly staked in the field with a minimum barrier of visible roping and shall remain in place throughout the entire process (demolition, grading, construction, etc.). Photographs of the marked areas shall be provided in physical format (e.g. printed on 5x7 photo paper) or electronic format (e.g. USB flash drive with JPEG files).

STIPULATIONS FOR DEMOLITIONS:

1. For complete demolitions, a SWPPP must remain in place until the site is restored back to natural grade and approved as such, or the construction of the new residence/facility is approved by the Town.
2. Owner must provide periodic inspections per ADEQ requirements, including inspections within 24 hours of each storm event. Any SWPPP element(s) found to be damaged or malfunctioning shall be replaced or restored back to working order.
3. All landscaping shall be installed prior to final inspection.
4. A Storm Drainage Facilities Agreement and Certified As-Builts are required for final approval. One (1) set of 24"x36" printed and electronic (PDF) copies of the Certified As-Builts shall be provided prior to final approval.