TOWN OF PARADISE VALLEY

Building Safety Department
6401 E Lincoln Dr
Paradise Valley, AZ 85253
(480) 348-3692
Inspection Line: (480) 348-3581

Fence Permit Application

Date: ___________________________ Application / Permit #: ________________________________

Job Site Information

Address: ____________________________________________________ Hillside: (__) Yes (__) No
Assessor Parcel Number (APN): __________-_______-_________ Zoning: ___________________
Subdivision Name: ____________________________________________ Lot #: _____________________
Property has: (__) Variance? (__) Special Use Permit? (__) Encroachment Permit? (__) Stop Work Order?

Check here if multi-frontage

Owner Information

Owner Name: ________________________________________ Phone: ____________________________
Address (if different): _____________________________________________________________________
City: ________________________________ State: __________ Zip Code: ____________________

Applicant Information

Applicant’s relationship to owner: □ Agent □ Architect/Designer □ Contractor □ Other ______________
Applicant Name: _____________________________________ Phone: ____________________________
Email: _________________________________________________________________________________
Address (if different): ____________________________________________________
City: ________________________________ State: __________ Zip Code: ____________________

Contractor Information

Company Name: _____________________________________ Phone: ____________________________
Email: _________________________________________________________________________________
Address: _______________________________________________________________________________
City: ________________________________ State: __________ Zip Code: ____________________
Contact Name: __________________________________ Phone: ____________________________
ROC License No.: __________________________ AZ Sales Tax ID: __________________________

I hereby certify that the above information is true and accurate. I further certify that I will comply with all Federal, State, County and Town laws relating to building construction.

OWNER OR AUTHORIZED AGENT SIGNATURE □ authorization letter for agent

__________________________________________________

Fence linear feet: ___________________________ Specify type: ___________________________________
Combination View Fence at 20’ Front Setback? □ Yes □ No
Value: $___________________________________ Permit Fee: $__________________________

Plan Review Fee: $__________________________

STAFF USE ONLY: Hillside Approval: _________ Date: ________________ Review Fee: ____________________
Final Inspection Req’d: Yes/ No Assurance Required: Yes/ No Assurance Amount: __________________________
Fences may be built across a Public Utility Easement with the understanding that the utility company may remove a portion of it without your consent and without an expectation of replacement. Fences may not be built across a drainage easement.

Please place a √ or a N/A (not applicable) at each item as acknowledgement that the item has been addressed.

**SUBMITTAL REQUIREMENTS:**

1. Two sets of stapled plans (24” x 36” min. - 36” x 42” max.) drawn to scale showing:
   - ___ Topographic plan or letter stating that fence(s) will not be placed in a wash(es), retention basin(s) or drainage easement(s).
   - ___ Site plan (may be topographic plan) showing the location of all roads, washes and easements. Show drainage openings.
   - ___ Specify the fence type (view – 80 % open, CMU, wrought iron, wood, etc.)
   - ___ Specify fence height (60” min as a pool barrier).
   - ___ Show detail(s) of fence construction (footing size, depth & rebar).
   - ___ Engineering for retaining walls retaining more than 24” of material.
   - ___ If a corner lot show the corner vision triangle (50’ long on each road side).

2. Demo Permit (if demolishing more than 12 lf of fence)

3. Dust control plan (if less than 4,356 sf use the attached form).

**NOTE:** Walls adjacent to an adjoining property shall be finished on both sides, compatible with the architectural character of the main house on either side. The minimum standard for a CMU wall finish shall be stucco and paint. If the owner of adjoining property grants no reasonable access to finish that side of the wall, the builder shall be relieved of any obligation to do so.

---

**SETBACKS FROM PROPERTY LINE:**

<table>
<thead>
<tr>
<th></th>
<th>3’ Height</th>
<th>6’ Height</th>
<th>6’ Meander</th>
<th>8’ Arterial</th>
<th>Courtyard Wall</th>
<th>Combo View</th>
</tr>
</thead>
<tbody>
<tr>
<td>Front</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rear</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Side</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Side</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

_______F.A.R. if courtyard wall exceeds 6-foot in height  Multi-frontage ____________

**ZONING DISTRICT** (check the one that applies):

□ R-175  □ R-43  □ R-43 C.P.  □ R-35  □ R-35A  □ R-35 C.P.
□ R-18  □ R-18A  □ R-18 C.P.  □ R-10  □ SUP

**REVIEWED BY:** ______________
Date: _________________________________________________________________

Address: ____________________________________________________________________________

Owner or Authorized Agent Name: ____________________________________________________________________________

Type of structure:  □  Guest House (value < $500,000)  
                 □  Detached Accessory Structure (value < $500,000)  
                 □  Fence  
                 □  Retaining Wall  
                 □  Swimming Pool (> 18” deep)  
                 □  Spa  
                 □  Pond (< 18” deep)  
                 □  Water Fountain  
                 □  Water Feature  
                 □  Mailbox  
                 □  Barbeque  
                 □  Bench Seat  
                 □  Fireplace  
                 □  Firepit  
                 □  Tennis Court Net  
                 □  Basketball Hoop Stanchion  
                 □  Batting Cage  
                 □  Other: ________________________________________________________

No excavation, filling, grading, dumping or building is allowed in a wash, retention basin or drainage easement.

I hereby certify that the proposed structure will not be located in any washes, retention basins or drainage easements.

__________________________________________________
OWNER OR AUTHORIZED AGENT SIGNATURE  □  authorization letter for agent
Dust Control Plan
(for disturbed areas up to 4,356 square feet*)

Choose at least one measure per (lettered) category. (Must be done for the life of the project.)

**EARTHMOVING**
(It is always an option to cease operations to prevent dust.)

**A) Grading / Demolition / Landscaping / Weed Control:**
- Conduct watering as necessary to minimize visible emissions *(increase frequency in high winds).*
- Thoroughly wet the site to the depth of any cuts.

**B) Trenching / Screening / Backfilling:**
- Mist dust cloud resulting from trenching *(increase frequency in high winds).*
- Mist material after it drops from screen *(increase frequency in high winds).*
- Use water truck or large hose dedicated to trenching & backfilling operations.

**SITE STABILIZATION / DISTURBED SURFACE AREA**

**A) Temporary Stabilization:** *(Including weekends & holidays)*
- Water all areas at least twice a day until a crusted surface is formed.
- Apply chemical stabilizers.
- Additionally use wind fences / barriers / berms *(not allowed as a primary measure).*
  *When active operations will not occur for more than 15 days:*
- Apply dust suppressants to all disturbed areas to maintain stabilization.
- Water all areas at least twice a day until a crusted surface is formed.
- Additionally install temporary coverings / enclosures *(not allowed as a primary measure).*

**B) Final Stabilization:** *(Within 8 months after active operations have ceased):*
- Pave the affected area.
- Stabilize with gravel and/or recycled asphalt.
- Stabilize with vegetation.

**C) Open Storage Piles:**
- Apply chemical stabilizers.
- Apply water to the surface of areas of all open storage piles on a daily basis.
- Additionally install temporary coverings / enclosures *(not allowed as a primary measure).*

**MATERIALS HANDLING / HAULING**

**A) Materials Handling:**
- Thoroughly wet material prior to handling or loading.
- Water and/or mist material while loading to minimize visible emissions.

**B) Hauling:**
- All haul trucks must be effectively covered with a tarp or other suitable enclosure.

**ROADWAYS / ACCESS POINTS**

**A) Unpaved haul / access roads / equipment paths:** Restrict vehicle speed to 15 mph.
- Stabilize with gravel and/or recycled asphalt.
- Apply chemical dust suppressants to maintain surface stabilization.
- Water all surfaces as needed to minimize visible emissions.

**B) Access Points:**
- Vacuum or wet broom daily all dirt or mud on paved road.
- Install a stabilized construction entrance / coarse gravel pad *(Required if any hauling on or off site).*
- Install a wheel washer.
- Limit, restrict and/or reroute motor vehicle access.

**WATER SUPPLY**

**A) Availability:**
- Water storage tank
- Metered hydrant
- Hose bibb
- Other: __________________

**B) Application:**
- By water truck(s) #____ gal/truck ______
- By hoses
- By sprinklers

I hereby certify that I am familiar with the operations presented above and agree to conduct all operations in compliance with the above, with Maricopa County Rule 310 and with all applicable environmental regulations.

OWNER OR AUTHORIZED AGENT SIGNATURE ______________________________ Printed Name & Title ______________________________

*For disturbed areas greater than 4,356 sf *(1/10th of an acre)* a Maricopa County Earthmoving Permit is required.
PARADISE VALLEY CONSTRUCTION SITE SECURITY CHECKLIST

This Construction Security Awareness Checklist is designed to help construction contractors and owners conduct a crime-risk awareness assessment for construction job sites to minimize and avoid thefts in neighborhoods. To enhance communications and foster better relations, a Paradise Valley Police Officer is available to review this checklist with the construction site contractor and manager, if desired.

If you have questions, please do not hesitate to call Community Resource Officer at 480-948-7418 or you can email CRO@paradisevalleyaz.gov. After receiving this checklist from Building Department, the Community Resource Officer will provide a copy to the Officer in the designated area. If there is an emergency, please dial 911. If it is a non-emergency, please dial 480-948-7418 at the Paradise Valley Police Department.

You are not expected to answer every question Yes. If the information does not exist or the Crime Prevention Coordinator has not completed the item or is not able to do so, just mark “No.” This is an awareness checklist to help reduce crime on a jobsite, but it does not mean that every single item below needs to be checked “Yes” in order to begin work.

Thank you very much for partnering with the Town of Paradise Valley Police Department in keeping the Community a safer place, discouraging theft and individuals who will be looking for items to steal, and helping General Contractors and Subcontractors reduce theft of equipment and materials.

<table>
<thead>
<tr>
<th>CONSTRUCTION SITE SECURITY CHECKLIST</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NO.</strong></td>
</tr>
<tr>
<td><strong>CRIME PREVENTION COORDINATOR (“CPC”)</strong></td>
</tr>
<tr>
<td>1.</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>2.</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>3.</td>
</tr>
<tr>
<td>4.</td>
</tr>
<tr>
<td>5.</td>
</tr>
<tr>
<td>6.</td>
</tr>
<tr>
<td>7.</td>
</tr>
<tr>
<td><strong>ASSET, PROPERTY IDENTIFICATION AND CAMERAS</strong></td>
</tr>
<tr>
<td>8.</td>
</tr>
<tr>
<td>9.</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>---</td>
</tr>
<tr>
<td>10.</td>
</tr>
<tr>
<td>11.</td>
</tr>
<tr>
<td>12.</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>13.</td>
</tr>
<tr>
<td>14.</td>
</tr>
<tr>
<td>15.</td>
</tr>
<tr>
<td>16.</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>17.</td>
</tr>
<tr>
<td>18.</td>
</tr>
<tr>
<td>19.</td>
</tr>
<tr>
<td>20.</td>
</tr>
<tr>
<td>21.</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>22.</td>
</tr>
<tr>
<td>23.</td>
</tr>
<tr>
<td>24.</td>
</tr>
<tr>
<td>25.</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>26.</td>
</tr>
<tr>
<td>27.</td>
</tr>
<tr>
<td>28.</td>
</tr>
<tr>
<td>29.</td>
</tr>
</tbody>
</table>

Thank you for your efforts to keep Paradise Valley safe and reduce thefts!