



PARADISE VALLEY MUNICIPAL COURT

6517 E Lincoln Drive | Paradise Valley, Arizona 85253 | Phone: (480) 404-7000 | Fax: (480) 404-7025
Web site: www.paradisevalleyaz.gov/court

You just received a traffic ticket and this document will explain your options or go to www.paradisevalleyaz.gov

- Read this thoroughly.
Read your citation thoroughly.
Failure to comply with requirements of the traffic ticket may result in an arrest warrant, entry of a default judgment, addition of collection costs, rejection of your vehicle registration renewal by MVD and interception of your Arizona tax refund or lottery winnings.

If your traffic ticket is marked CRIMINAL TRAFFIC next to the violation, you must appear in court on the appearance date and time listed on the citation.
If your traffic ticket is marked CIVIL TRAFFIC next to the violation, you have up to four (4) options. You may need to choose more than one option if more than one violation is listed on the ticket.

Option 1: Attend a defensive driving class.

One moving violation may be dismissed. Effective 9-1-19, if you have a CDL license and ticketed driving a non-commercial motor vehicle, you may be eligible to attend defensive driving school. You can attend this class once every year (12 month period) for any eligible violations listed in the Fine/Sanction Schedule. You may attend class for only ONE violation even if there are multiple eligible violations listed on the traffic ticket. You must pay a fine, appear in court or request a hearing for additional violations. For information on schools call (888) 334-5565 or visit www.azdrive.com.

You may be eligible to attend defensive driving class if:

- You have not previously attended a defensive driving class in Arizona for a ticket issued within the last year.
You have a valid driver license or identification card.
The violation did not involve an accident with serious injury or death.
You are not requesting a hearing (see option 3).

Advantages of attending class for the violation:

- There is no fine or conviction.
You do not appear in court.
No points are placed on your driving record.
Persons with a graduated license will not have to attend mandatory Traffic Survival School through MVD.
Persons with a red-light violation of any kind will not have to attend mandatory Traffic Survival School through MVD.

Registration Instructions:

Contact an accredited school within seven days of receiving your traffic ticket. The school will notify you within two business days if you are not eligible. You must complete the class at least seven days before the court appearance date on the traffic ticket. The school will give you the cost of their course.

On the day of class, bring your driver license, traffic ticket and money order. The school does not accept cash or personal checks. Call (480) 404-7000 to replace a lost ticket.

Option 2: Pay by phone, online or mail.

You may pay your civil traffic violation(s) by phone, online, or by mail unless the violation:

- is marked Criminal Traffic, or
involved in an accident with serious injury or death, or
is not listed on the Fine/Sanction Schedule

Pay by Phone: Call (480)404-7000.

Pay Online: Go to www.citepayusa.com. Visa, Mastercard, Discover, Debit Card or eCheck are accepted. Late charges are assessed if you pay after the appearance date written on the ticket.

Pay by mail in 4 steps:

Step 1. Write the citation / complain number as it appears on the upper left corner of the traffic ticket:

Grid for writing citation/complaint number

Step 2. Use the fine schedule to determine the fine for each violation listed on your ticket. Write the total amount due including default fees that apply and add a statutory \$40.00 time payment fee and contract fee if you are paying late.

Total Amount Due: \$ _____

Step 3. Select a method of payment below and complete the Personal Information box below.

Step 4. Mail this form, along with a payment and a copy of the ticket, at least five days prior to the appearance date written on the front of the ticket.

Payment Information (Please select method of payment):

- Money Order, Personal Check, Cashier's Check, MasterCard, Visa, American Express, Discover

Credit Card Number / Expiration Date / Verification Code

Cardholder Name (Please print)

Cardholder Signature

Option 3: Request a Court hearing.

Request a civil traffic hearing to contest the violation(s). You will have an opportunity to present evidence and have witnesses testify on your behalf. If you are found responsible, the fine(s) are due in full by 5 p.m. on the day of the hearing. Complete the following five (5) steps and mail.

If you request a hearing, you will not be able to attend defensive driving school.

Step 1. Circle the corresponding letter (A - E) as it appears on the traffic ticket for each violation for which you are requesting a hearing:

A B C D E

Step 2. Read and sign the following statement: I enter a plea of not responsible and request a court hearing for the violation(s) circled above.

Your Signature / Date

Step 3. Write the citation / complaint number as it appears on the upper right corner of the traffic ticket above the bar code:

Grid for writing citation/complaint number

Step 4. Complete Personal Information.

Name (as it appears on your traffic ticket)

Address

City, State, ZIP

Daytime Phone Number

Step 5. Mail this form and a copy of the traffic ticket at least seven days prior to the appearance date listed on the ticket. The court will mail you a civil traffic hearing notice that tells you when to appear in court for a hearing. If you do not receive a hearing notice within 30 days, please call (480) 404-7000.

Option 4: Appear in Court.

Paradise Valley Municipal Court is open from 7 a.m. to 6 p.m., Monday through Thursday, (Thursdays the court lobby is closed from 12 p.m. - 1 p.m.) except holidays to pay the fine(s), show proof of compliance and/or request a hearing.

You may be required to see a judge, but you will not have a courtroom hearing with witnesses that day. Requests for court date extensions are not accepted by phone; you must appear or file a written motion. Call (480) 404-7000 for more information.

If you need accommodations for a disability, please call (480) 404-7000.

Fine/Sanction Schedule (Effective September 29, 2021)

You must appear in court on or before the appearance date on your traffic ticket if your violation is not listed below or if your violation is for an accident resulting in serious injury or death (see Option 4: Appear in Court). Excessive speeding in violation of 28-701.02A2 is a criminal offense and you must appear in court.

Violations eligible for defensive driving class

Violation Code	Amount	Default Amount
28-644A1 & A2	\$236.00	\$286.00
28-645A1A and 28-645A1B	\$236.00	\$286.00
28-645A2A and 28-645A2C	\$236.00	\$286.00
28-645A3A thru 28-645A3C (see below)	\$293.00	\$343.00
28-646A1	\$236.00	\$286.00
28-646A2 thru 28-646B	\$192.00	\$242.00
28-647.1 and 28-647.2 (see below)	\$293.00	\$343.00
28-651	\$236.00	\$286.00
28-701A:		
Collision/Accident	\$236.00	\$286.00
1-9 over posted speed limit	\$236.00	\$286.00
10-15 over posted speed limit	\$242.00	\$292.00
16-20 over posted speed limit	\$260.00	\$310.00
28-701E	\$236.00	\$286.00
28-704A thru 28-706B	\$236.00	\$286.00
28-721A thru 28-792B	\$236.00	\$286.00
28-794.1 thru 28-794.2	\$236.00	\$286.00
28-797F and 28-797G	\$236.00	\$286.00
28-797H and 28-797I	\$286.00	\$336.00
28-815D	\$236.00	\$286.00
28-851A thru 28-856.3	\$236.00	\$286.00
28-891A	\$236.00	\$286.00
28-894 thru 28-897	\$236.00	\$286.00
28-903A and 28-904A	\$236.00	\$286.00
28-906	\$236.00	\$286.00
28-914A1, A1B, A2	\$236.00	\$286.00

Violations NOT eligible for defensive driving class

Violation Code	Amount	Default Amount
28-448A	(see below) \$192.00	\$242.00
28-645A2B and 28-645A3D	\$192.00	\$242.00
28-648A1 thru 28-650	\$236.00	\$286.00
28-702.01A	\$128.00	\$178.00
28-793A thru 28-793C	\$192.00	\$242.00
28-795 and 28-796A thru C	\$192.00	\$242.00
28-811A thru 28-817C	\$192.00	\$242.00
28-871 A thru 28-874C	\$128.00	\$178.00
28-884A	\$178.00	\$228.00
28-892 thru 28-893B	\$236.00	\$286.00
28-898A thru 28-898C	\$236.00	\$286.00
28-905	\$192.00	\$242.00
28-907A	(see below) \$190.00	\$240.00
28-909A1 thru 28-909B	\$119.00	\$169.00
28-921A1A thru 28-954E	\$192.00	\$242.00
28-955A thru 28-955D	\$280.00	\$330.00
28-955.01A	\$192.00	\$242.00
28-957A thru 28-1108D	\$192.00	\$242.00
28-1102A	\$192.00	\$242.00
28-2058A2B	\$192.00	\$242.00
28-2152C	\$192.00	\$242.00
28-2153A and 28-2153B	\$192.00	\$242.00
28-2155B	\$119.00	\$169.00
28-2158C	\$192.00	\$242.00
28-2165A	\$192.00	\$242.00
28-2322A	(see below) \$547.00	\$597.00
28-2354A1 thru 28-2354D	\$155.00	\$205.00
28-2532A	(see below) \$636.00	\$686.00
28-2533A	\$636.00	\$686.00
28-3151A	\$192.00	\$242.00
28-3154B1 thru 28-3154BC	\$235.00	\$285.00
28-3169A	(see below) \$192.00	\$242.00
28-3222	\$192.00	\$242.00
28-3228A	\$192.00	\$242.00
28-3475	\$192.00	\$242.00
28-3480B	\$369.00	\$419.00
28-3482A	(see below) \$369.00	\$419.00
28-4135A thru 28-4135C	(see below) \$992.00	\$1042.00
28-4139A	\$636.00	\$686.00
28-4532B1 thru 28-4532B4	\$992.00	\$1042.00

**Default Amount includes a \$50.00 fee for each fine not paid on or before the appearance date on the ticket. This \$50.00 fee applies to all default judgements for failure to pay the full fine amount, to complete defensive driving class, to appear in court for a requested civil traffic hearing or paying reduced fines without providing adequate proof of compliance.

NOTE: An additional statutory fee of \$40.00 must be added to the total of each ticket (not each violation) paid after the appearance date on the ticket.

If fine(s) cannot be paid in full at time of sentencing, an additional \$40.00 will be required by law.

Paradise Valley Town Code Violations

Violation Code	Amount	Default Amount
11-2-21	\$300.00	\$350.00
11-2-30A1 and 11-2-30A2	\$141.00	\$191.00
11-2-30A3	\$86.00	\$136.00
11-2-30A4	\$141.00	\$191.00
11-2-30A5	\$141.00	\$191.00
11-2-30A6 thru 11-2-30A10	\$86.00	\$136.00
11-2-30A11 thru 11-2-30A13	\$141.00	\$191.00
11-2-31G	\$141.00	\$191.00
11-2-31H	\$141.00	\$191.00
11-2-4B	\$242.00	\$292.00

A.R.S. 28-448A. Fine can be suspended if the Defendant shows proof of address change with the Motor Vehicle Division. Visit the MVD at www.servicearizona.com for online services and info.

A.R.S. 28-645A3A, 28-647 & 28-694. If you pay or are found responsible for either of these three violations, MVD will order you to attend traffic survival school, unless you complete defensive driving school for either of the three listed violations.

A.R.S. 28-2532A – No Vehicle Registration: Dismissed upon proof of registration provided.

A.R.S. 28-3169A – No Driver License in possession: Dismissed upon proof of driver's license valid on the date/time of violation

A.R.S. 28-4135A – No Mandatory Insurance: Fine ranges from \$992.00 to \$1882.00. If you present proof of purchase of a 6 month current insurance policy and a copy of your MVD record showing no convictions for violating A.R.S. 28-4135 within 24 months prior to the date the complaint was issued, or only one conviction for violating A.R.S. 28-4135 within 36 months prior to the date the complaint was issued the fine may be reduced to \$192.00

A.R.S. 28-4135 B & C – No Proof of Insurance: Fine ranges from \$992.00 to \$1882.00. If you mail or fax proof showing that the vehicle involved was insured on the DATE and TIME the complaint was issued, the charge will be dismissed. If you present proof of a 6 month current insurance policy and a copy of your MVD record showing no convictions for violating A.R.S. 28-4135 within 24 months prior to the date the complaint was issued, or only one conviction for violating A.R.S. 28-4135 within the 36 months prior to the date the complaint was issued the fine may be reduced to \$192.00. **If you are unable to provide proof of insurance for the DATE and TIME the complaint was issue, you must come to court on or within 10 days prior to your court date.**

A.R.S. 28-2322A – Out of state expired registration: Mail/ fax proof of current registration for reduced fine of \$192.00 Payment must be received by your court date.

A.R.S. 28-3482A – Driving on a Suspended License for Failure to Appear or Pay on a Civil Traffic Violation: If proof of driving privileges were reinstated by MVD after the complaint was issued, the fine is reduced from \$369.00 to \$128.00. If reinstatement occurred before the complaint was issued, the charge will be dismissed. Acceptable proof is a newly issued driver's license or an official document from the Motor Vehicle Division.

A.R.S. 28-907A & B – Child Passenger Restraint: If you have been cited for "failure to use" or "failure to equip", the fine is \$190.00. However, upon completion of Children Are Priceless Passengers (CAPP) course offered through the Tempe Police Department, the total amount will be reduced to \$0.00 and you may receive a free child restraint system. The class fee is \$35.00. To register for the class, call (480)350-8863. For more information please visit: <https://www.tempe.gov/government/police/divisions-organization-overview/traffic-bureau/children-are-priceless-passengers-capp>

BICYCLE DIVERSION CLASS – If you have been cited for a Town Code or Title 28 Moving violation, while operating a bicycle, you may be eligible to attend a Bicycle Diversion Class for one eligible charge instead of paying the fine. However, you must appear at court or pay the fine for any additional charges you may have received, on or within 10 days before the appearance date on your citation. **ADVANTAGES: 1) The charge will be dismissed. 2) You will not have to pay the fine for that charge. ELIGIBILITY: 1) The violation was committed while operating a bicycle. 2) Your bicycle charge has not already been set for a trial/hearing.**

WHAT TO DO:

- 1) Appear at the Court and pay the diversion fee of \$50.00.
- 2) Enroll in the class on the website: <https://courses.cpe.asu.edu/courses/bicycle-safety>. Pay the class fee of \$18.00 and complete the class.
- 3) You **MUST** submit your certificate of completion to the court in person, by mail or fax no later than your extension date for dismissal of the charge.

You will be required to make payment in full of all fines/sanctions if you do not complete Bicycle Diversion Class as ordered. Failure to Comply will result in additional fines and this matter will be reported to a collection agency and your state income tax will be intercepted.

If you are required to pay fines, penalties, fees or other financial obligations as a result of the judgement of this court and you are unable to pay, bring this information to the attention of court staff or the judge because payments over time or other alternatives may be available. Do not ignore your responsibility to pay, as this may result in additional penalties and costs to you. For more information, contact the court or an attorney.

Failure to appear in court by your appearance date listed on your complaint may result in the issuance of a warrant for your arrest, entry of a default judgment, addition of collection costs, rejection of your vehicle registration renewal by MVD and interception of your Arizona tax refund or lottery winnings.